## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Bruce Baron, Chancellor

**REVIEWED BY:** Dr. Gloria Fisher, President, SBVC

PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction, SBVC

**DATE:** January 21, 2016

**SUBJECT:** Consideration of Approval of Curriculum - SBVC

## **RECOMMENDATION**

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

# **OVERVIEW**

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

## **ANALYSIS**

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2016-2017 College Catalog.

# **BOARD IMPERATIVE**

II. Learning Centered Institution for Student Access, Retention, and Success.

# **FINANCIAL IMPLICATIONS**

None.

# SAN BERNARDINO VALLEY COLLEGE SUBMITTED FOR BOARD OF TRUSTEE APPROVAL January 21, 2016

# CONTENT REVIEW NO CHANGES TO COURSE ID, TITLE, HOURS, UNITS, REQUISITES, OR DESCRIPTIONS

ASL 109 BUSAD 052 BUSAD 106 BUSAD 127 CS 220 MATH 108 READ 100 READ 102 SPAN 101 SPAN 101H CULART 011 CULART 275

Rationale: Content Review.

Effective: Fall 2016

## **NEW COURSE**

Course ID: BUSAD 601

Course Title: Finding and Landing a Job

Units: 0

**Lecture:** 8 contact hour(s) per semester **Laboratory:** 16 contact hour(s) per semester

Prerequisite: None

Catalog Description: This course provides basic job searching and job application skills for individuals

who have not been employed before or have been out of the workforce for an extended period of time. Topics include matching skills and interests to available jobs, prospecting for a job, creating a resume and cover letter, applying for a job, and interviewing. This course is recommended for individuals are looking for a job with no prior or limited prior work experience and individuals who have been out of

the workforce for a significant period of time.

**Schedule Description:** This course provides a basic job searching, and job application skills for individuals

who have not been employed before or have been out of the workforce for an

extended period of time.

Rationale: This non-credit course provides basic job seeking knowledge and skills for

individuals who have never been employed or have experienced a significant

period of unemployment.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

Course ID: BUSAD 602

Course Title: Working in a Business Office

Units: 0

**Lecture:** 12 contact hour(s) per semester **Laboratory:** 24 contact hour(s) per semester

Prerequisite: None

Catalog Description: This course provides a basic working knowledge of business office procedures and

tasks. Topics include effective business writing, business documents, and filing. This course is recommended for individuals who wish to seek an entry-level

position as an office clerk.

**Schedule Description:** This course provides a basic working knowledge of business office procedures and

tasks. This course is recommended for individuals who wish to seek an entry-level

position as an office clerk.

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

Rationale: This non-credit course provides a basic working knowledge of business office

procedures and practices. This course is recommended for individuals who wish to

seek an entry-level position as an office clerk.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

Course ID: CHEM 105

Course Title: Introduction to General, Organic and Biochemistry

Units: 5

**Lecture:** 3 contact hour(s) per week

48 - 54 contact hours per semester

**Laboratory:** 6 contact hour(s) per week

96 - 108 contact hours per semester

Prerequisite: ENGL 914

**MATH 090** 

Catalog Description: This course provides a foundation for the concepts of general, organic, and

biochemistry for students who wish to pursue allied health fields such as nursing. Some of the areas studied include the physical and chemical properties of common elements and compounds, the metric system, measurements and conversions, atomic structure, the periodic table, chemical equations and calculations, gases, solutions, electrolytes as well as an introduction to the bonding, naming, structure, and chemical and biological properties for different classes of organic compounds and biomolecules, with a focus on their cellular, medicinal and commercial

importance.

**Schedule Description:** This course is an introduction to general chemistry and an overview of organic

chemistry and biochemistry for allied heath fields.

Rationale: This course would better service all allied health track students as they would no

longer need to take two chemistry courses in order to fulfill their chemistry requirement. In addition, the CSU system-wide prerequisite requirements for nursing allow only one chemistry course and the Nursing discipline has requested

a course like this to better serve the needs of students.

**Equate:** Course not offered at Crafton

**Effective:** Fall 2016

Course ID: CIT 601

Course Title: Introduction to Basic Computer Skills

Units:

**Lecture:** 8 contact hour(s) per semester **Laboratory:** 16 contact hour(s) per semester

Prerequisite: None

Catalog Description: This course provides basic computer skills. Topics include basic knowledge of

computer hardware, computer software, computer terminology, working with Windows, using the Internet, and creating basic business documents using Microsoft Word. This course is recommended for individuals who have little or no computer skills as well as those who wish to seek an entry-level position as an

office clerk.

Schedule Description: This course provides basic computer skills. Topics include basic knowledge of

computer hardware, computer software, computer terminology, working with Windows, using the Internet, and creating basic business documents using Microsoft Word. This course is recommended for individuals who have little or no

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

computer skills as well as those who wish to seek an entry-level position as an

office clerk.

Rationale: This non-credit course prepare students with limited computer proficiency to qualify

for an entry-level office clerk position or begin a course of career technical

education study at a Community College.

**Equate:** Course not offered at Crafton

Effective: Fall 2016

Course ID: CIT 602

Course Title: MS Word for Office Clerks

Units:

**Lecture:** 8 contact hour(s) per semester **Laboratory:** 16 contact hour(s) per semester

Prerequisite: None

Catalog Description: This course provides a basic working knowledge of Microsoft Word for office

workers. Topics include basic document, paragraph, and document formatting, working with clip art, lists, columns and tables. This course is recommended for

individuals who wish to seek an entry-level position as an office clerk.

Schedule Description: This course provides a basic working knowledge of Microsoft Word for office

workers. Topics include basic document, paragraph, and document formatting, working with clip art, lists, columns and tables. This course is recommended for

individuals who wish to seek an entry-level position as an office clerk.

Rationale: This non-credit course prepares students with limited computer proficiency to

qualify for an entry-level office clerk position or begin a course of career technical

education study at a Community College.

**Equate:** Course not offered at Crafton

Effective: Fall 2016

Course ID: CIT 603

Course Title: Microsoft Excel for Office Clerks

Units:

**Lecture:** 8 contact hour(s) per semester **Laboratory:** 16 contact hour(s) per semester

Prerequisite: None

Catalog Description: This course provides a basic working knowledge of Microsoft Excel for office

workers. Topics include creating and editing worksheets, formatting worksheets, printing worksheets, using simple tables and graphs, basic formulas and fundamental Excel functions. This course is recommended for individuals who wish

to seek an entry-level position as an office clerk.

Schedule Description: This course provides a basic working knowledge of Microsoft Excel for office

workers. Topics include creating and editing worksheets, formatting worksheets, printing worksheets, using simple tables and graphs, basic formulas and fundamental Excel functions. This course is recommended for individuals who wish

to seek an entry-level position as an office clerk.

Rationale: This non-credit course prepares students with limited computer proficiency to

qualify for an entry-level office clerk position or begin a course of career technical

education study at a Community College.

**Equate:** Course not offered at Crafton

**Effective:** Fall 2016

Course ID: CIT 604

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

Course Title: MS PowerPoint for Office Clerks

Units:

**Lecture:** 8 contact hour(s) per semester **Laboratory:** 16 contact hour(s) per semester

Prerequisite: None

Catalog Description: This course provides a basic working knowledge of Microsoft PowerPoint for office

workers. Topics include creating presentations, managing PowerPoint slides, slide text and graphics, and displaying a presentation. This course is recommended for

individuals who wish to seek an entry-level position as an office clerk.

**Schedule Description:** This course provides a basic working knowledge of Microsoft PowerPoint for office

workers. This course is recommended for individuals who wish to seek an entry-

level position as an office clerk.

Rationale: This non-credit course prepares students with limited computer proficiency to

qualify for an entry-level office clerk position or begin a course of career technical

education study at a Community College.

**Equate:** Course not offered at Crafton

**Effective:** Fall 2016

Course ID: CIT 605

Course Title: MS Outlook for Office Clerks

Units:

**Lecture:** 8 contact hour(s) per semester **Laboratory:** 16 contact hour(s) per semester

Prerequisite: None

Catalog Description: This course provides a basic working knowledge of Microsoft Outlook for office

workers. Topics include Outlook contacts, Outlook email, and Outlook calendar. This course is recommended for individuals who wish to seek an entry-level

position as an office clerk.

Schedule Description: This course provides a basic working knowledge of Microsoft Outlook for office

workers. This course is recommended for individuals who wish to seek an entry-

level position as an office clerk.

Rationale: This non-credit course prepares students with limited computer proficiency to

qualify for an entry-level office clerk position or begin a course of career technical

education study at a Community College.

**Equate:** Course not offered at Crafton

Effective: Fall 2016

Course ID: CIT 606

Course Title: Computer Proficiency Lab

Units: 0

**Laboratory:** 12 contact hour(s) per semester

Prerequisite: None

Catalog Description: This course provides students who need extra help or extra lab time to develop

proficiency with computer technology with an on campus resource.

Schedule Description: This course provides students who need extra help or extra lab time to develop

proficiency with computer technology with an on campus resource.

Rationale: Many students find that they need time beyond that available within a course or

additional help in order to develop proficiency. This non-credit course addresses

that need

**Equate:** Course not offered at Crafton

Effective: Fall 2016

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

Course ID: READ 905

Course Title: Reading Foundations

Units: 4

**Lecture:** 4 contact hour(s) per week

64 - 72 contact hours per semester

Prerequisite: None

Catalog Description: A reading foundations course which provides individualized beginning reading

instruction, including reading readiness, phonics, word perception, dictionary usage, syllabication, context clues, spelling, verbal and written expressions, and

beginning comprehension skills.

Schedule Description: A reading foundations course which provides individualized beginning reading

instruction, including reading readiness, phonics, word perception, dictionary usage, syllabication, context clues, spelling, verbal and written expressions, and

beginning comprehension skills.

Rationale: This course is needed to provide instructional support for students who assess

lower than 4th-grade reading level, and as a prerequisite for READ 920.

**Equate:** Course not offered at Crafton

**Effective:** Fall 2016

Course ID: WST 601

Course Title: Test Review for Water Distribution D1

Units: 0

**Lecture:** 0.5 contact hour(s) per week

8 - 9 contact hours per semester

Prerequisite: None

**Catalog Description:** This non-credit course is designed to familiarize students with the expected Range

of Knowledge (ROK) required to pass the State Water Resources Control Board (SWRCB) Distribution Operator test at level D1. The review topics include distribution system operations, disinfection, related mathematics and safety. The course may also be used to earn continuing education units required to renew the

certificate.

**Schedule Description:** This non-credit course is designed to familiarize students with the expected Range

of Knowledge (ROK) required to pass the State Water Resources Control Board (SWRCB) Distribution Operator test at level D1. The review topics include distribution system operations, disinfection, related mathematics and safety. The course may also be used to earn continuing education units required to renew the

certificate.

**Rationale:** The non-credit course is designed to improve the pass rate of students in the state

certification exam.

**Equate:** Course not offered at Crafton

**Effective:** Fall 2016

Course ID: WST 602

Course Title: Test Review for Water Distribution D2

Units: 0

**Lecture:** 0.5 contact hour(s) per week

8 - 9 contact hours per semester

Prerequisite: None

**Catalog Description:** This non-credit course is designed to familiarize students with the expected Range

of Knowledge (ROK) required to pass the State Water Resources Control

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

Board(SWRCB) Distribution Operator test at level D2. The review topics include distribution system operations, disinfection, related mathematics and safety. The course may also be used to earn continuing education units required to renew the certificate.

Schedule Description: This no

This non-credit course is designed to familiarize students with the expected Range of Knowledge (ROK) required to pass the State Water Resources Control Board(SWRCB) Distribution Operator test at level D2. The review topics include distribution system operations, disinfection, related mathematics and safety. The course may also be used to earn continuing education units required to renew the

certificate.

**Rationale:** This non-credit course is designed to improve the passing rate of students who are

taking the state certification tests.

**Equate:** Course not offered at Crafton

Effective: Fall 2016

Course ID: WST 611

Course Title: Test Review for Water Treatment T1

Units: 0

**Lecture:** 0.5 contact hour(s) per week

8 - 9 contact hours per semester

Prerequisite: None

Catalog Description: This course is a review of the expected Range of Knowledge (ROK) required to

obtain the California State Water Resources Control Board (SWRCB) Water Treatment Operator License at level T1. The review topics include conventional treatment techniques, flocculation, sedimentation, filtration, system pressures, and

related math.

Schedule Description: This course is a review of the expected Range of Knowledge (ROK) required to

obtain the California State Water Resources Control Board (SWRCB) Water Treatment Operator License at level T1. The review topics include conventional treatment techniques, flocculation, sedimentation, filtration, system pressures, and

related math

Rationale: This non-credit course is required for students to review the material for T1

certification test. This course will increase the number of students who pass the

SWRCB certification test at level T1.

**Equate:** Course not offered at Crafton

Effective: Fall 2016

## MODIFY COURSE

| COURSE ID | COURSE TITLE                         |
|-----------|--------------------------------------|
| CD 270    | THE MENTOR TEACHER/ADULT SUPERVISION |

Course Title: Adult Supervision and Mentoring in Early Care and Education

Catalog Description: This course presents methods and principles for supervising student teachers,

volunteers, staff, and other adults in early care and education settings. The roles and development of early childhood professionals as mentors and leaders is

emphasized.

**Schedule Description:** This course presents methods and principles for supervising student teachers,

volunteers, staff, and other adults in early care and education settings.

Rationale: Modifying course to match State CD CAP Expansion and adding DE. Slight

changes in course title but no change in numbering. Name changes affect Mentor

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

Teacher Certificate and Site Supervisor Certificate. Modifying certificates to reflect

changes.

**Equate:** Equates with Crafton's CD 270.

Effective: Fall 2016

| COURSE ID | COURSE TITLE   |
|-----------|--|
| CD 271    | ADMINISTRATION OF EARLY CHILDHOOD EDUCATION PROGRAMS |

**Course Title:** Administration I: Programs in Early Childhood Education

Catalog Description: This course is an introduction to the administration of early childhood programs. It

covers program types, budget, management, regulations, laws, development and implementation of policies and procedures. This course also examines the administrative tools, philosophies, and techniques needed to organize, open, and

operate and early care and education program.

**Schedule Description:** This course is an introduction to the administration of early childhood programs. It

covers program types, budget, management, regulations, laws, development and implementation of policies and procedures. This course also examines the administrative tools, philosophies, and techniques needed to organize, open, and

operate and early care and education program

Rationale: Modifying course to match State CD CAP Expansion and adding DE. Slight

changes in course title but no change in numbering. Name changes affect Site

Supervisor Certificate. Modifying certificate to reflect changes.

**Equate:** Equates with Crafton's CD 271.

**Effective:** Fall 2016

| COURSE ID | COURSE TITLE  |
|-----------|---|
| CD 272    | ADVANCED ADMINISTRATION OF EARLY CHILDHOOD EDUCATION PROGRAMS |

Course Title: Administration II: Personnel and Leadership in Early Childhood Education

Catalog Description: This course provides effective strategies for personnel management and

leadership in early care and education settings. It includes legal and ethical responsibilities, supervision techniques, professional development, and reflective

practices for a diverse and inclusive early care and education program.

Schedule Description: This course provides effective strategies for personnel management and

leadership in early care and education settings.

Rationale: Modifying course to match State CD CAP Expansion and adding DE. Slight

changes in course title but no change in numbering. Name changes affect Site

Supervisor Certificate. Modifying certificate to reflect changes.

**Equate:** Equates with Crafton's CD 272.

**Effective:** Fall 2016

| COURSE ID | COURSE TITLE                               |
|-----------|--|
| CIT 099   | CISCO CERTIFIED NETWORK ASSOCIATE SECURITY |

Catalog Description: This course prepares students for entry-level security specialist careers by

developing in-depth understanding of network security principles and the tools and device configurations necessary to create and maintain a secure network. The

course includes hands-on activities with networking equipment.

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

**Schedule Description:** This course prepares students for entry-level security specialist careers. The

course includes hands-on activities with networking equipment.

Rationale: Update course for Distance Education.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID | COURSE TITLE               |
|-----------|----------------------------|
| CIT 102   | ADVANCED COMPUTER LITERACY |

**Lecture**: 2 contact hour(s) per week

32 - 36 contact hours per semester

**Laboratory:** 3 contact hour(s) per week

48 - 54 contact hours per semester

**Catalog Description:** This course covers the complex fundamentals of hardware computer concepts

and software applications. It provides the skills needed to create advanced word

processing documents, spreadsheets, databases, and presentations.

**Schedule Description:** This course covers the complex fundamentals of hardware computer concepts

and software applications. It provides the skills needed to create advanced word

processing documents, spreadsheets, databases, and presentations.

Rationale: Updated to match the new updates in CIT 101.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID | COURSE TITLE                     |
|-----------|----------------------------------|
| CIT 232   | DATA COMMUNICATIONS AND NETWORKS |

Course Title: Computer Network Fundamentals

**Lecture:** 2 contact hour(s) per week

32 - 36 contact hours per semester

**Laboratory:** 3 contact hour(s) per week

48 - 54 contact hours per semester

**Departmental Advisory:** ENGL 015

**Catalog Description:** This course introduces the architecture, structure, functions, components, and

models of the Internet and other computer networks. The principles and structure of IP (Internet Protocol) addressing and the fundamentals of Ethernet concepts, media, and operations are introduced to provide a foundation for further study of computer networks. It uses the OSI (Open Systems Interconnection) and TCP (Transmission Control Protocol) layered models to examine the nature and roles of protocols and services at the application, network, data link, and physical layers.

It provides preparation for the CompTIA Network+ certification exam.

Schedule Description: This course introduces the architecture, structure, functions, components, and

models of the Internet and other computer networks. The principles and structure of IP (Internet Protocol) addressing and the fundamentals of Ethernet concepts, media, and operations are introduced to provide a foundation for further study of computer networks. It provides preparation for the CompTIA Network+ certification

exam.

Rationale: Update course to align with C-ID ITIS 150.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

| COURSE ID | COURSE TITLE          |
|-----------|-----------------------|
| CS 215    | PROGRAMMING WITH JAVA |

**Laboratory:** 3 contact hour(s) per week

48 - 54 contact hours per semester

Catalog Description: An introduction to Java. Topics include object-oriented design, multiple platform

environment, program logic structures, graphical user interface, Java Applet, and

recursion.

**Schedule Description:** An introduction to Java. Topics include object-oriented design, multiple platform

environment, program logic structures, graphical user interface, Java Applet, and

recursion

Rationale: Content Review.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

| COURSE ID  | COURSE TITLE               |
|------------|----------------------------|
| CULART 010 | CULINARY ARTS INTERNSHIP I |

**Units:** 5.5

**Laboratory:** 16.5 contact hour(s) per week

264 - 297 contact hours per semester

Prerequisite: None

Rationale: Removing pre-requisites in order for the students to complete the program in a

timely manner.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE                 |
|------------|------------------------------|
| CULART 012 | CULINARY ARTS INTERNSHIP III |

Corequisite: CULART 011

Rationale: Removing Pre-requisites so that my program runs smoothly and it will take less

time for students to complete the courses in order to gradate and or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE            |
|------------|-------------------------|
| CULART 020 | CATERING AND BANQUETS I |

Prerequisite: None

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE           |
|------------|------------------------|
| CULART 040 | INTRODUCTION TO BAKING |

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

Prerequisite: None.

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

 COURSE ID
 COURSE TITLE

 CULART 041
 ADVANCED BAKING

Units: 6

**Laboratory:** 12 contact hour(s) per week

192 - 216 contact hours per semester

**Prerequisite:** CULART 040

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE                  |
|------------|-------------------------------|
| CULART 101 | INTRODUCTION TO CULINARY ARTS |

Prerequisite: None.

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE          |
|------------|-----------------------|
| CULART 160 | INTRODUCTION TO FOODS |

Prerequisite: CULART 225

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE              |
|------------|---------------------------|
| CULART 161 | QUANTITY FOOD PREPARATION |

**Departmental Advisory:** CULART 160

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE                        |
|------------|-------------------------------------|
| CULART 201 | CULINARY AND HOSPITALITY MANAGEMENT |

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

Prerequisite: None.

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

| COURSE | : ID | COURSE TITLE             |
|--------|------|--------------------------|
| CULART | 235  | MENU PLANNING PRINCIPLES |

Prerequisite: None.

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE                          |
|------------|---------------------------------------|
| CULART 240 | PROCUREMENT, PURCHASING AND SELECTION |

Prerequisite: None.

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID  | COURSE TITLE                             |
|------------|--|
| CULART 250 | FOOD, WINE AND BEVERAGE SERVICE CONCEPTS |

Prerequisite: None.

Rationale: Removing pre-requisites in order for students to complete the program in a timely

manner in order to graduate or transfer.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID | COURSE TITLE                    |
|-----------|---------------------------------|
| ELECT 155 | ELECTRONIC DRAWING AND ASSEMBLY |

Prerequisite: None.

Catalog Description: This course covers electronic schematic capture, simulation, export to printed

circuit board design, layout, and auto-routing software. It includes basic Computer Aided Design (CAD) drafting, block diagrams, library component templates, and printed circuit board (PCB) design, fabrication, and assembly, using with through-

hole and surface-mount technology and devices (SMT and SMD).

**Schedule Description:** This course covers electronic Computer Aided Design (CAD), schematic capture,

simulation, printed circuit board (PCB) design, fabrication, and assembly.

Rationale: This CTE course was technologically obsolete, and required updating to current

software tools and methods in order to be relevant within the existing workforce.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

| COURSE ID | COURSE TITLE                                     |
|-----------|--|
| ELECT 266 | MICROPROCESSOR TECHNOLOGY WITH ASSEMBLY LANGUAGE |

Catalog Description: This course covers the fundamental principles of microprocessors and

microcontrollers. The architecture of the 8051 series microcontroller is highlighted along with its' operation and applications in embedded systems. Students make use of assembly language and C language to interface with both analog and digital circuitry. Software simulation tools and microcontroller trainer boards are used in

lab exercises and a final project.

**Schedule Description:** Students in this course will study the 8051 microprocessor operation with an

emphasis on assembly and C programming and hardware applications. Laboratory and project work involves the use of software simulation tools and microcontroller trainer boards to design, implement, and debug functional

microcontroller systems.

Rationale: Update needed to reflect current text, equipment, and SLOs used for the course

to align with industry standards.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID | COURSE TITLE       |
|-----------|--------------------|
| GEOL 112  | HISTORICAL GEOLOGY |

Departmental Advisory: GEOL 101 and GEOL 111

Prerequisite: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC

process. MATH 952

Rationale: Aligning prerequisites with C-ID requirements. Introduction to Geology or Physical

Geology are recommended as advisories. There are no pre- or co-requisites.

**Equate:** Equates with Crafton's GEOL 112

Effective: Fall 2016

| COURSE ID | COURSE TITLE          |
|-----------|-----------------------|
| GEOL 250  | GEOLOGY OF CALIFORNIA |

**Departmental Advisory:** GEOL 101 or GEOG 110

Prerequisite: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC

process. MATH 952

Rationale: Our SBVC GEOL 250: Geology of California course is being modified to align with

C-ID GEOL 200: Geology of California course. GEOL 250 is currently classified under "conditional status." In order to qualify for full approval, the "methods of evaluation" must be updated to include quizzes, exams, written assignments, and/or research assignments. In addition, GEOL 101: Physical Geology lecture, and GEOG 110: Physical Geography lecture are being moved from "prerequisite"

to "advisory" status.

**Equate:** Equates with Crafton's GEOL 250.

Effective: Fall 2016

| COURSE ID | COURSE TITLE    |
|-----------|-----------------|
| MUS 152x4 | CHAMBER SINGERS |

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

**Catalog Description:** In this course, students will study and perform a wide variety of outstanding music

literature from all periods suitable to a chamber group, including classical genres and contemporary art music as well as musical theater and opera excerpts. An

audition with the director is mandatory. This course may be taken four times.

**Schedule Description:** In this course, students will study and perform a wide variety of outstanding music

literature from all periods suitable to a chamber group, including classical genres and contemporary art music as well as musical theater and opera excerpts. An audition with the director is mandatory. This course may be taken four times.

Rationale: The department is adding "audition" as a condition of enrollment to align with C-

ID MUS 180.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

| COURSE ID | COURSE TITLE |
|-----------|--------------|
| MUS 158x4 | GOSPEL CHOIR |

Catalog Description: Repertoire in the course focuses on the African-American gospel

traditions. Historical analysis of the spirituals, as well as vocal and performing techniques are emphasized. An audition with the director is mandatory. This

course may be taken four times.

Schedule Description: Repertoire in the course focuses on the African-American gospel traditions. An

audition with the director is mandatory. This course may be taken four times.

Rationale: The department is adding "audition" as a condition of enrollment to align with C-

ID MUS 180.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

| COURSE ID | COURSE TITLE                     |
|-----------|----------------------------------|
| PSYCH 101 | INTRODUCTION TO RESEARCH METHODS |

Course ID: PSYCH 201

Course Title: Research Methods for the Behavioral Sciences

Units: 4

**Lecture:** 4 contact hour(s) per week

64 - 72 contact hours per semester

Rationale: Small changes to the course name, numbering, and number of units is needed.

This has been taught as a 3 unit course but more in class time is needed to help increase student success, retention (completion), and satisfaction. Therefore we wish to change this course to a 4 unit course. The name and course number

change is to help reduce student confusion regarding course sequencing.

**Equate:** Equates with Crafton's PSYCH 101.

**Effective:** Fall 2016

**C-ID**: PSY 200 (Approved)

| COURSE ID | COURSE TITLE   |
|-----------|--|
| OSHA 030  | OSHA 30-HOUR SAFETY STANDARDS: CONSTRUCTION INDUSTRY |

**Course Title:** Federal OSHA Outreach: Construction Industry Safety

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

**Lecture:** 1 contact hour(s) per week

16 - 18 contact hours per semester

**Laboratory:** 3 contact hour(s) per week

48 - 54 contact hours per semester

Departmental Advisory: Federal OSHA requires each student be 18 years of age in order to qualify for an

OSHA card.

Catalog Description: This course provides training required by the Occupational Safety and Health

Administration (OSHA) for the Federal Outreach Construction Industry, minimum 30-Hour training card. Lessons emphasize hazard identification, avoidance,

control and prevention of illness, injury, or death.

Schedule Description: This course provides training required by the Occupational Safety and Health

Administration (OSHA) for the Federal Outreach Construction Industry, minimum

30-Hour training card.

**Rationale:** The course has been modified to align with Federal OSHA standards.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

| COURSE ID | COURSE TITLE                                    |
|-----------|---|
| OSHA 035  | OSHA 30-HOUR SAFETY STANDARDS: GENERAL INDUSTRY |

**Course Title:** Federal OSHA Outreach: General Industry Safety

**Lecture:** 1 contact hour(s) per week

16 - 18 contact hours per semester

**Laboratory:** 3 contact hour(s) per week

48 - 54 contact hours per semester

**Departmental Advisory:** Federal OSHA requires each student be 18 years of age in order to qualify for an

DSHA card

Catalog Description: This course provides outreach training and gives general industry workers

information about rights, employer responsibilities, how to identify, abate, avoid and prevent job-related hazards on a job site. Lessons will emphasize hazard identification,

avoidance, control and prevention of illness, injury, or death. Successful completion may qualify students for the Federal OSHA minimum 30-hour General

Industry card.

Schedule Description: This course provides outreach training and gives general industry workers

information about rights, employer responsibilities, how to identify, abate, avoid and prevent job-

related hazards on a job site.

**Rationale:** The course has been modified to align with Federal OSHA standards.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

| COURSE ID | COURSE TITLE     |
|-----------|------------------|
| READ 920  | READING SKILLS I |

Prerequisite: READ 905 or eligibility for READ 920 as determined by the SBVC assessment

process.

**Rationale:** Content review and adding prerequisite to better meet the needs of students

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

| COURSE ID | COURSE TITLE                           |
|-----------|--|
| SPAN 158  | SPANISH FOR NATIVE SPANISH SPEAKERS II |

Course Title: Spanish for Heritage Speakers II

Rationale: Title change needed to be updated for articulation purposes.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

| COURSE ID | COURSE TITLE          |
|-----------|-----------------------|
| WST 062   | WATER DISTRIBUTION II |

Prerequisite: WST 061

Rationale: Removed WST 052 departmental advisory. WST 052 has been added as a

prerequisite WST 061.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID | COURSE TITLE           |
|-----------|------------------------|
| WST 063   | WATER DISTRIBUTION III |

Prerequisite: WST 062

Rationale: Removed WST 052 departmental advisory. WST 052 has been added as a

prerequisite to WST 061.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID | COURSE TITLE       |
|-----------|--------------------|
| WST 072   | WATER TREATMENT II |

Prerequisite: WST 071

Rationale: Removed CHEM 110 departmental advisory. Relevant content from CHEM 110

has been incorporated into WST 074.

**Equate:** Course not offered at Crafton.

Effective: Fall 2016

| COURSE ID | COURSE TITLE        |
|-----------|---------------------|
| WST 073   | WATER TREATMENT III |

Prerequisite: WST 074

Rationale: Changed the departmental advisory to WST 074 to align with curriculum updates.

**Equate:** Course not offered at Crafton.

**Effective:** Fall 2016

# DELETE COURSE

CIT 008 CIT 009 CIT 016 CIT 025 CIT 030 CIT 080 CIT 081 CIT 105

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

CIT 122 READ 915 READ 951 WST 010

WST 011 WST 020

Rationale: Courses are no longer offered.

Effective: Fall 2016

| DISTRIBUTED EDUCATION |           |           |           |  |  |              |
|-----------------------|-----------|-----------|-----------|--|--|--------------|
|                       |           |           |           |  |  | <del>-</del> |
| ASL 109               | BUSAD 052 | BUSAD 106 | BUSAD 127 |  |  |              |
| CD 270                | CD 271    | CD 272    | CIT 099   |  |  |              |
| CIT 102               | CIT 232   | CS 215    | CS 220    |  |  |              |
| GEOL 112              | GEOL 250  | MATH 108  | READ 100  |  |  |              |
| READ 102              | SPAN 101  | SPAN 101H | WST 062   |  |  |              |
| WST 063               | WST 072   | WST 073   |           |  |  |              |

#### **100% ONLINE**

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: FA16

## **NEW CERTIFICATE**

# **Green Technician Certificate**

This program is designed to provide students with fundamentals of renewable energy systems and related sustainability concepts that will prepare them for entry level jobs. DC and AC electrical theory, solar power systems design, installation and maintenance issues, along with OSHA construction safety are covered.

Entry-Level certification into the Solar Photovoltaic Industry;

| Green Tech                                       | nician courses, all required                         | Units |
|--|--|-------|
| ELECTR110 Direct Current Circuit Analysis        |  | 3     |
| ELECTR111  | Direct Current Circuit Laboratory                    | 1     |
| ELECTR115 Alternating Current Circuit Analysis   |  | 3     |
| ELECTR116 Alternating Current Circuit Laboratory |  | 1     |
| ELEC091  | Fundamentals of Solar Energy                         | 3     |
| OSHA030  | OSHA 30-Hour Safety Standards: Construction Industry | 2     |
|  |  |       |

Total Units 13

PID 568

This is a Gainful Employment Program

Curriculum Meeting: 10-12-15, 11-9-15

Conjoint Meeting: 11-10-15

Rationale: Enrollment is expected to be relatively high among Electrician trainees, who make up a significant proportion of the student population at SBVC. Each of them aspires to become a Solar PV Installer, in addition to obtaining their ET card, and eventually their C10 Journeyman Electrician standing. Those credentials make it possible to run one's own company, selling and installing solar PV systems. Those solar PV companies can hire many others to support their PV sales and installations, since so many individuals are needed to support each new installation.

Effective: Fall 2016

# Office Technology for Entry Office Clerk Certificate

BUSAD601 Finding and Landing a Job

This non-credit certificate prepares individuals with limited computer experience to meet the IT challenges faced in the contemporary business office. Individuals who complete this certificate will have the technical skills to work as an entry level clerk in a business office or begin a credit certificate program at a community college.

0

| BUSAD602   | Working in a Business Office          | 0     |
|------------|---------------------------------------|-------|
| CIT601     | Introduction to Basic Computer Skills | 0     |
| CIT602     | MS Word for Office Clerks             | 0     |
| CIT605     | MS Outlook for Office Clerks          | 0     |
| CIT606     | Computer Profiency Lab                | 0     |
| Choose one | e                                     |       |
|            |                                       | Units |
| CIT603     | Microsoft Excel for Office Clerks     | 0     |
|            | or                                    |       |
| CIT604     | MS PowerPoint for Office Clerks       | 0     |
|            |                                       |       |

This is a Gainful Employment Program

Rationale: SBVC has no non-credit certificate that helps individuals without very basic office technology skills

obtain them.

Effective: Fall 2016

## **MODIFY CERTIFICATE**

## **Child Development - Master Teacher Certificate**

The Master Teacher Certificate is designed to prepare students to supervise, mentor and assist other teachers and aides in a preschool or child care and education setting. The Master Teacher Certificate requires 37 CD units which includes six specialization units and 4 units of CD Practicum/ Field Work experience with children preschool-12 years of age plus a minimum of 16 general education units. General Education units need to come from the each of the following categories and meet Valley College GE requirements: English, Social and Behavioral Sciences, Humanities and Math or Science.

Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15

Conjoint Meeting: 12-15-15

This Certificate meets the course and unit requirement for the Master Teacher Permit through the California Commission on Teacher Credentialing. Please note that students must also meet the experience requirement of 350 days of 3+ hours per day within 4 years.

| Required Courses:                              |   | Units |
|--|---|-------|
| CD105  | Child Growth and Development                                | 3     |
|  | or  |       |
| CD105H   | Child Growth and Development-Honors                         | 3     |
| CD111  | Observation and Assessment in Child Development             | 3     |
| CD113  | Principles and Practices of Teaching Young Children         | 3     |
| CD114  | Introduction to Curriculum                                  | 3     |
| CD115  | Health, Safety and Nutrition                                | 3     |
| CD126  | Child, Family, and the Community                            | 3     |
| CD127  | Guidance of Children  | 3     |
| CD138  | Teaching in a Diverse Society                               | 3     |
| CD270  | Adult Supervision and Mentoring in Early Care and Education | 3     |
| Child Dev                                      | elopment Specialization:                                    | Units |
| Creative C                                     | urriculum Specialization                                    | 0     |
| CD130  | Creative Music and Movement for Children                    | 3     |
|  | and   |       |
| CD136  | Creative Art Experiences for Children                       | 3     |
|  | or  |       |
| Literacy Specialization                        |   | 0     |
| CD068  | Early Literacy for Young Children                           | 3     |
|  | and   |       |
| CD134  | Language, Listening and Literature for Children             | 3     |
|  | or  |       |
| _  | e Specialization  | 0     |
| CD060  | Understanding School-Age Children and                       | 3     |
| CD061  | Activities for School-Age Children                          | 3     |
|  | or  |       |
| Infant/ Too                                    | dler Specialization   | 0     |
| CD185  | Infant/Toddler Growth and Development                       | 3     |
|  | and   |       |
| CD186  | Infant and Toddler Curriculum                               | 3     |
|  | or  |       |
| Special Ne                                     | eds Specialization  | 0     |
| Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15 |   |       |

Conjoint Meeting: 12-15-15

| Total Units          |  | 53       |
|----------------------|--|----------|
| Minimum              | GE Units Required: 16  | 0        |
|                      | e Courses (2-3 units)  | 2 - 3    |
|                      | ence or Math: BIOL 100 or MATH 095 and higher (3-4 units)                        | 3 - 4    |
| Social and (3 units) | Behavioral Sciences: SOC 100 or SOC 100H, SOC 130, or PSYCH 100 or PSYCH 1       | 00H 3    |
| Humanities           | Iumanities: ASL 109, ART 103 or MUS 100 (3 units)                                |          |
| Communic             | ation: ENGL 101 or ENGL 101H (4 units)   | 4        |
| The follow requireme | ing courses are recommended by the Child Development Department to meet the nts: | GE Units |
| Major Total: 37      |  | Units    |
| CD210                | Infant and Toddler Practicum   | 4        |
|                      | or   |          |
| CD205                | Child Development Practicum / Field Experience                                   | 4        |
| Experienc            | e Working With Children:   | Units    |
| CD245                | Early Intervention and Inclusion   | 3        |
| CD244                | Children with Special Needs  and   | 3        |

PID 578

This is a Gainful Employment Program

Rationale: There is a name change in one of the courses due to State CD CAP alignment. Units remain

the same.

Effective: Fall 2016

## **Child Development - Site Supervisor Certificate**

The Site Supervisor Certificate is designed to prepare students with the knowledge and skills necessary to be qualified as a preschool or child care center site supervisor.

Students completing a Site Supervisor Certificate meet the academic requirements for the CD Site Supervisor Permit. Please note that the field experience requirement for the Site Supervisor Permit requires 350 days of 3+ hours per day within four years including at least 100 days of supervising adults. With this Certificate, students qualify to be Child Development Center Directors in private Title 22 Programs as long as they also have two years of teaching experience in a licensed center.

| Required Courses:                              |   | Units |
|--|---|-------|
| CD105  | Child Growth and Development                    | 3     |
|  | or  |       |
| CD105H   | Child Growth and Development-Honors             | 3     |
| CD111  | Observation and Assessment in Child Development | 3     |
| Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15 |   |       |

Conjoint Meeting: 12-15-15

| CD113      | Principles and Practices of Teaching Young Children                      | 3              |
|------------|--|----------------|
| CD114      | Introduction to Curriculum   | 3              |
| CD115      | Health, Safety and Nutrition   | 3              |
| CD126      | Child, Family, and the Community   | 3              |
| CD138      | Teaching in a Diverse Society  | 3              |
| CD270      | Adult Supervision and Mentoring in Early Care and Education              | 3              |
| CD271      | Administration I: Programs in Early Childhood Education                  | 3              |
| CD272      | Administration II: Personnel and Leadership in Early Childhood Education | 3              |
| Choose to  | wo (2) courses from the following list:                                  | Units          |
| CD068      | Early Literacy for Young Children  | 3              |
| CD130      | Creative Music and Movement for Children                                 | 3              |
| CD133      | Creative Science and Math Activities for Children                        | 3              |
| CD134      | Language, Listening and Literature for Children                          | 3              |
| CD136      | Creative Art Experiences for Children                                    | 3              |
| Choose o   | one (1) course from the following list:                                  | Units          |
| CD127      | Guidance of Children   | 3              |
| CD060      | Understanding School-Age Children  | 3              |
| CD061      | Activities for School-Age Children                                       | 3              |
| CD185      | Infant/Toddler Growth and Development                                    | 3              |
| CD186      | Infant and Toddler Curriculum  | 3              |
| CD244      | Children with Special Needs  | 3              |
| Experience | ce working with children:  | Units          |
| CD205      | Child Development Practicum / Field Experience                           | 4              |
|            | or   |                |
| CD210      | Infant and Toddler Practicum   | 4              |
| Major Tot  | al: 43   | Units          |
| The follow | wing courses are recommended by the Child Development Department to mee  | t the GE Units |
| -          | cation: ENGL 101 or ENGL 101H (4 units)                                  | 4              |
|            | s: ASL 109, ART 103 or MUS 100 (3 units)                                 | 3              |
|            | Behavioral Science: SOC 100 or SOC 100H, SOC 130 or PSYCH 100 or PSYCH   | 100H (3 3      |
| Natural So | cience or Math: BIOL 100 or MATH 095 and higher (3-4 units)              | 3 - 4          |
| GE Electiv | ve Courses (2-3 Units)   | 2 - 3          |
| Minimum    | GE Units Required: 16  | Units          |
| Total Unit | ts   | 59             |

Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15 Conjoint Meeting: 12-15-15 Board of Trustees Meeting: January 21, 2016

PID 571

# **CIT - Management Information Systems Certificate**

The Management Information Systems Certificate offers a complete introduction to computers, specific training in selected software packages, advanced courses dealing with programming, Databases, and networks.

| REQUIRED COURSES: |   | Units   |
|-------------------|---|---------|
| CIT031            | Business English                              | 3       |
| CIT101            | Introduction to Computer Literacy             | 3       |
| CIT114            | Spreadsheets: Excel                           | 3       |
| CIT116            | Database Management: Access                   | 3       |
| CIT215            | Database Management Systems                   | 3       |
| CIT232            | Data Communications and Networks              | 3       |
| CS120             | Introduction to Visual Basic.NET              | 4       |
| Choose o          | ne course from the following:                 | Units   |
| CIT021            | Word Processing: Comprehensive Microsoft Word | 4       |
| CIT026            | Computer Graphics                             | 3       |
| CIT102            | Advanced Computer Literacy                    | 3       |
| Total Unit        | is  | 25 - 26 |

This is a Gainful Employment Program

Rationale: Update to replace deleted course CIT 150 with CS 120

Effective: Fall 2016

# **General Electrician Certificate**

This certificate will allow an "Electrician Trainee" to sit for the California State General Electrician Certification examination. These courses also satisfy the continuing education requirement every three years for certified electricians.

| REQUIRED COURSES: |  | Units |
|-------------------|--|-------|
| OSHA030           | OSHA 30-Hour Safety Standards: Construction Industry | 2     |
| ELEC216C          | Introduction to Industrial Electricity               | 4     |
| ELEC217C          | Industrial Electricity                               | 4     |
| ELEC218C          | Controlling Industrial Electricity                   | 4     |
| ELECTR110         | Direct Current Circuit Analysis                      | 3     |
| ELECTR111         | Direct Current Circuit Laboratory                    | 1     |
| ELECTR115         | Alternating Current Circuit Analysis                 | 3     |
| ELECTR116         | Alternating Current Circuit Laboratory               | 1     |
| ELECTR230         | Semiconductor Devices                                | 3     |

Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15

Conjoint Meeting: 12-15-15

| ELECTR235  | Solid State Circuit Analysis                                     | 4 |
|------------|--|---|
| ELECTR265  | Digital Logic Design   | 4 |
| INSPEC014D | Advanced Construction Inspection: National Electrical Code (NEC) | 3 |
| INSPEC024D | Community Relations for Civil Service Employees                  | 3 |
| KIN231     | First Aid and CPR  | 3 |
| TECALC087  | Technical Calculations   | 4 |
|            |  |   |

Total Units 46

PID 566

This is a Gainful Employment Program

Rationale: OSHA 030 is replacing ELEC 090. KIN 231 is replacing PE 231.

Effective: Fall 2016

## **MODIFY DEGREE**

# **Kinesiology AA-T Transfer Degree**

Kinesiology is the study of the principles of mechanics and anatomy in relation to human movement. The Kinesiology Associate in Arts Degree for Transfer (Kinesiology AA-T degree) provides students with an education in the core aspects of Kinesiology. The Kinesiology AA-T degree prepares students for transfer to CSU campuses that offer bachelor's degrees in Kinesiology.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AA-T degree, students must complete the following Associate Degree for Transfer requirements:

completion following major requirements with arades of the •completion of 60 CSU transferable semester units with a grade point average of at least 2.0; and •certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU. which requires minimum units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Kinesiology should consult with a counselor regarding the transfer process and lower division requirements.

Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15

Conjoint Meeting: 12-15-15

| REQUIRED CORE: (14 units)              |  | Units |
|--|--|-------|
| KIN200                                 | Introduction to Physical Education and Kinesiology | 3     |
| BIOL250                                | Human Anatomy and Physiology I and                 | 4     |
| BIOL251                                | Human Anatomy and Physiology II                    | 4     |
|  | or   |       |
| BIOL260                                | Human Anatomy                                      | 4     |
|  | and  |       |
| BIOL261                                | Human Physiology                                   | 4     |
| MOVEMENT BASED COURSES: (3 UN          | NITS MINIMUM)                                      |       |
| SELECT ONE COURSE MAXIMUM FR<br>AREAS. | OM ANY THREE OF THE FOLLOWING                      | Units |
| COMBATIVE:                             |  |       |
| KINF190A                               | Beginning Tai Chi                                  | 1     |
| KINF190B                               | Intermediate Tai Chi                               | 1     |
| KINF190C                               | Advanced Tai Chi                                   | 1     |
| FITNESS:                               |  | Units |
| KINF105A                               | Beginning Low Impact Aerobics                      | 1     |
| KINF105B                               | Intermediate Low Impact Aerobics                   | 1     |
| KINF105C                               | Advanced Low Impact Aerobics                       | 1     |
| KINF108A                               | Beginning Weight Training                          | 1     |
| KINF108B                               | Intermediate Weight Training                       | 1     |
| KINF108C                               | Advanced Weight Training                           | 1     |
| KINF127A                               | Beginning Walking for Fitness                      | 1     |
| KINF127B                               | Intermediate Walking for Fitness                   | 1     |
| KINF127C                               | Advanced Walking for Fitness                       | 1     |
| KINF168A                               | Beginning Yoga                                     | 1     |
| KINF168B                               | Intermediate Yoga                                  | 1     |
| KINF168C                               | Advanced Yoga                                      | 1     |
| INDIVIDUAL SPORTS:                     |  | Units |
| KINS103A                               | Beginning Badminton                                | 1     |
| KINS103B                               | Intermediate Badminton                             | 1     |
| KINS103C                               | Advanced Badminton                                 | 1     |
| TEAM SPORTS:                           |  | Units |
| KINS104A                               | Beginning Basketball                               | 1     |

Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15 Conjoint Meeting: 12-15-15 Board of Trustees Meeting: January 21, 2016

| KINS104B                             | Intermediate Basketball                    | 1     |
|--------------------------------------|--|-------|
| KINS104C                             | Advanced Basketball                        | 1     |
| KINS116A                             | Beginning Soccer                           | 1     |
| KINS116B                             | Intermediate Soccer                        | 1     |
| KINS116C                             | Advanced Soccer                            | 1     |
| KINS120A                             | Beginning Softball                         | 1     |
| KINS120B                             | Intermediate Softball                      | 1     |
| KINS120C                             | Advanced Softball                          | 1     |
| KINS124A                             | Beginning Volleyball                       | 1     |
| KINS124B                             | Intermediate Volleyball                    | 1     |
| KINS124C                             | Advanced Volleyball                        | 1     |
| LIST A: SELECT TWO COURSES(MIN       | IIMUM SIX UNITS)FROM THE                   |       |
| FOLLOWING:                           | •  | Units |
| MATH108                              | Introduction to Probability and Statistics | 4     |
|                                      | or   |       |
| PSYCH105                             | Statistics for the Behavioral Sciences     | 4     |
| CHEM150                              | General Chemistry I                        | 5     |
|                                      | or   |       |
| CHEM150H                             | General Chemistry I - Honors               | 5     |
| KIN231                               | First Aid and CPR                          | 3     |
| PHYSIC150A                           | General Physics for the Life Sciences I    | 5     |
| Major Total: 21-24                   |  | Units |
| CSU GE-Breadth or IGETC for CSU re   | equirements: 39-42                         | Units |
| CSU electives (as needed to reach 60 | transferrable units): 0-2                  | Units |
| Total Units                          |  | 60    |

PID 565

**Rationale:** Updated to correct course offerings and add additional course options.

Effective: Fall 2016

## **Music AA-T Transfer Degree**

The Associate of Arts for Transfer (AA-T) in Music develops a well-rounded musician through the Student Transfer Achievement Reform Act (SB 1440). The law states that students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. This degree provides students with transfer preparation and pre-professional training. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate

Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15

Conjoint Meeting: 12-15-15

degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AA-T degree, students must complete the following Associate Degree for Transfer requirements:

completion of the following of C major requirements with grades or better: •completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and •certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU. which requires minimum of 39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or **IGETC** before transferring CSU.

Students planning to transfer to a baccalaureate institution and major in Music should consult with a counselor regarding the transfer process and lower division requirements.

Units

| REQUIRED CORE COURSES: Units                    |       |
|---|-------|
| MUS101 Music Theory I: Fundamentals             | 3     |
| MUS101L Musicianship I                          | 1     |
| MUS102 Music Theory II: Scales and Modes        | 3     |
| MUS102L Musicianship II                         | 1     |
| MUS201 Music Theory III: Basic Harmony          | 3     |
| MUS201L Musicianship III                        | 1     |
| MUS202 Music Theory IV: Harmony                 | 3     |
| MUS202L Musicianship IV                         | 1     |
|   |       |
| APPLIED MUSIC: 2 Units                          | Units |
| MUS141X2 Applied Music I                        | 2     |
|   |       |
| LARGE ENSEMBLE: 4 Units                         | Units |
| MUS150X4 Mixed Chorus                           | 1     |
| MUS152X4 Chamber Singers                        | 2     |
| MUS153x4 Chamber Chorale                        |       |
|   | 2     |
| MUS154X4 College Singers                        | 2 2   |
| MUS154X4 College Singers MUS156X4 Concert Choir |       |
|   | 2     |
| MUS156X4 Concert Choir                          | 2 2   |

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**RECOMMENDED COURSES:** 

| MUS100  | Music Appreciation  | 3       |
|---|---|---------|
| MUS121  | Music History and Literature - Middle Ages to Baroque           | 3       |
|   | or  |         |
| MUS121H   | Music History and Literature - Middle Ages to Baroque - Honors  | 3       |
| MUS122  | Music History and Literature - Classic to Contemporary          | 3       |
|   | or  |         |
| MUS122H   | Music History and Literature - Classic to Contemporary - Honors | 3       |
| MUS123  | Electronic Music I  | 3       |
| MUS124  | Electronic Music II   | 3       |
| MAJOR TOTAL: 22-23                                  |   | Units   |
| CSU GE-Breadth or IGETC for CSU requirements: 39-37 |   | Units   |
| CSU ELEC  | TIVES (as needed to reach 60 transferable units): 0-3           | Units   |
| Total Units   |   | 60      |
|   |   | DID =00 |

Rationale: The department is modifying the Music AA-T to reflect recent template updates.

Effective: Fall 2016

# **DEGREE DELETION**

# **GIS for Water Distribution Management**

Conjoint Meeting: 12-15-15

Board of Trustees Meeting: January 21, 2016

Students working for certificates must have a basic knowledge of geographic and cartographic principles, arithmetic, reading, and writing in order to learn and work in the occupations they select. The GIS for Water Distribution Management Certificate prepares students to work as a GIS Technical Analyst in a water utility company.

| ARCH120   | Introduction to Computer Aided Drafting              | 4 |
|---|--|---|
| BUSAD127  | Business Communication                               | 3 |
|   | or   |   |
| CIT031  | Business English                                     | 3 |
|   | or   |   |
| ENGL015   | Preparation for College Writing                      | 4 |
|   | or   |   |
| eligibility for ENGL 101 as determined by SBVC assessment process |  |   |
| CIT101  | Introduction to Computer Literacy                    | 3 |
|   | or   |   |
| CIT102  | Advanced Computer Literacy                           | 3 |
| GIS130  | Introduction to Geographic Information Systems (GIS) | 3 |
| Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15                    |  |   |

| GIS131              | GIS Applications                                  | 3     |
|---------------------|---|-------|
| GIS135              | Spatial Analysis with GIS                         | 3     |
| GIS098              | GIS Work Experience                               | 1 - 4 |
|                     | or  |       |
| GIS039              | Global Positioning Systems (GPS) Field Techniques | 1     |
| WST052              | Water Technology Math                             | 3     |
|                     | or  |       |
| WST052A             | Water Technology Math I                           | 1     |
|                     | and   |       |
| WST052B             | Water Technology Math II                          | 1     |
|                     | and   |       |
| WST052C             | Water Technology Math III                         | 1     |
|                     | or  |       |
| eligibility for MAT | TH 090 as determined by SBVC assessment process   |       |
| WST061              | Water Distribution I                              | 3     |
|                     |   |       |

**Total Units** 20 - 30

PID 583

**Rationale:** The degree is deleted as it is not in demand by the Water students. **Effective:** Fall 2016

Curriculum Meeting: 11-9-15, 11-23-15, 12-7-15 Conjoint Meeting: 12-15-15 Board of Trustees Meeting: January 21, 2016